



**FINANCIAL AID APPEAL REQUEST FORM
DEAN OF STUDENT LIFE OFFICE**

170 North Street, Dryden, NY 13053
Phone: 607.844.8222, Ext. 4316 ❖ Fax: 607.844.6529
Room 218 ❖ Email: DOS@tompkinscortland.edu

(Semester/Year for which aid is being requested.)

Name: _____

Student ID #: _____ - _____ - _____

Street Address: _____

Cell phone #: (_____) _____

City, State, Zip: _____

Home/other #: (_____) _____

E-mail: _____@mymail.tc3.edu

Date: _____

(For your security, only your Tompkins Cortland email address will be used for communication regarding your appeal request.)

- ✓ I believe that I experienced extenuating circumstances during the _____ semester which resulted in my being placed on Financial Aid Suspension and/or the N.Y.S. TAP Hold List.
- ✓ I am submitting an appeal form and supporting documentation. I understand that an approved appeal is required in order to continue to receive any grants or student loans.
- ✓ I understand that I can only get one appeal approved while at Tompkins Cortland.
- ✓ I am aware that:
 - 1.) Any outstanding Tompkins Cortland tuition bills must be paid in full (or payment arrangements have been made) before I can register;
 - 2.) I must be officially admitted by the College;
 - 3.) My 2017-2018 FAFSA must be submitted and complete;
 - 4.) **PLEASE NOTE:** If you are on both Academic Suspension **AND** Financial Aid Suspension, you must submit **BOTH** of your appeals and supporting documentation no later than **Wednesday, June 13th, 2018**. Otherwise, my appeal form and supporting documentation must be submitted to the Dean of Student Life Office (Room 218) **as soon as possible, but no later than Thursday August 9th, 2018**, for review by the Financial Aid Appeals Review Committee.

PLEASE NOTE:

- If you are on Academic Probation or Academic Suspension, contact the Student Success Office regarding academic requirements for continuation at Success@tompkinscortland.edu.
- Students interested in on-campus housing must resolve this matter before their housing request will be considered.
- You will be notified to your Tompkins Cortland e-mail address of the appeal committee's decision.
- All appeal decisions are **final**. If you are not approved, you must pay out of your own pocket (with cash or credit card) for all of your college expenses. You can only appeal once - no repeat appeals allowed.

****PLEASE COMPLETE ALL THREE QUESTIONS ON THE REVERSE SIDE OF THIS APPEAL FORM. SUBMIT THE FORM AND YOUR SUPPORTING DOCUMENTATION TO THE DEAN OF STUDENT LIFE OFFICE.****

